

U.S. Department of Housing and Urban Development (HUD)  
Office of Healthy Homes and Lead Hazard Control (OHHLHC)

# FY13 Grantee Program Managers School

## *Do the Math: 201 – Grant Administration*



# Costs w/ your OHHLHC grant

- Match
- Administrative Costs
- Direct Costs
- Other Direct Costs
- Indirect Costs



# Match

- What is Match?
- What is eligible match?
- Statutory Requirements
- Documentation and Reporting Requirements



# Using Match/Program Income

- Must be used as collected prior to OHHLHC draw for funds
- Interest bearing account - with interest to be paid to U.S. Treasury
- Match at end of POP must be used for program eligible activities timely



# Administrative Costs

- What are Administrative Costs?
- What are eligible Administrative Costs?
- How much is allowed under your grant program?
- New Policy Guidance
- Procedures for tracking



# Administrative Cost

- PG issued
- Allowable line items/cost to include
- Max amount of total award, not including HHS
- How to document:
  - NEW Requirements from OMB
  - What to expect and plan for with each invoice for admin cost
  - Policy and Procedures requirements
  - Sub admin claim
- HOW is Admin different from Indirect Cost and Indirect Cost Rate?
  - How does indirect cost affect max amount?



# Direct Costs

- What are Direct Costs?
- What are eligible direct costs?
- How much is required for my grant program?
- What are Other Direct Costs?



# Indirect Costs

- What are Indirect Costs?
- What are eligible indirect costs?
- How much is allowed for my grant program?
- Who determines the Indirect Cost Rate?

